



# UPPER SCHOOL INDEPENDENT SCIENCE RESEARCH PROGRAM COORDINATOR

START DATE: AUGUST 2026

## POSITION OVERVIEW

**HACKLEY SCHOOL** seeks a coordinator for its Independent Science Research Program for the 2026-2027 school year. The preferred candidate has a proven track record of leading science research programs or mentoring high school students in original, independent research. They must also have upper school teaching experience and hold an undergraduate degree, though a graduate degree is preferred. Candidates should also have a strong interest in the academic, social and emotional well-being of Upper School students; be willing to work collaboratively with the Science Department and the broader faculty community; be willing to work as an academic advisor to Upper School students; and be interested in contributing to the extracurricular life of Hackley's Upper School. The candidate's teaching load will include several sections of Upper School Independent Science Research as well as courses in other scientific disciplines. Additional responsibilities include advising and other student activities as needed.

The Independent Science Research Program Coordinator reports to the Science Department Chair and the Director of the Upper School.

*Hackley challenges students to grow in character, scholarship, and accomplishment, to offer unreserved effort, and to learn from the varying perspectives and backgrounds in our community and the world.*



## MISSION AND HISTORY

**HACKLEY SCHOOL** is a nonsectarian coeducational K-12 independent school located in Tarrytown, New York. Founded as a boarding school in 1899, Hackley enrolls approximately 860 students, including 25 five-day boarding students in grades 9-12.

Students experience joy in the classroom and make life-long connections with each other and with our dedicated faculty, 40% of whom reside on campus. Robust extracurricular programming on our 285-acre campus creates unique opportunities for each student to learn and grow beyond the boundaries of the school day. Hackley graduates have the knowledge and confidence to pursue their passions and the drive to make a difference.

**POSITION STATEMENT:** Independent Science Research Program Coordinator • Start: August 2026

## ROLE RESPONSIBILITIES

The Independent Science Research Program Coordinator's responsibilities include, but are not limited to:

- Teaching two courses in independent science research, mentoring students in the process of connecting with outside scientific mentors, and facilitating the presentation of their research.
- Teaching two additional courses within the Science Department (physics preferred).
- Lesson planning, development and assignment of student learning activities, student assessment, record keeping, grading, and grade reporting.
- Creation of a warm and engaging classroom environment.
- Active, positive and professional participation in all faculty meetings.
- Participation and support for the growth of the department's instructional program, including collaborative curriculum development and alignment.
- Differentiation of teaching and learning based on individual student needs.
- A teaching load based on faculty strengths and department needs.
- Effective communication with parents, department chair, and administration.
- Other division-based responsibilities as assigned by the division director.

## SALARY AND BENEFITS

The current salary range for this 10-month faculty position is \$76,226–\$116,239, with experience informing a base salary as published in Hackley's faculty salary stage scale.

Hackley School offers a comprehensive benefits package which includes a medical, dental and vision package; sick and vacation time; life insurance, AD&D and long-term disability insurance; flexible spending or health savings account; tuition remission; and the possibility of on-campus housing.

## QUALITIES AND SKILLS

The ideal candidate embodies the School's core values and models them for others.

The Independent Science Research Program Coordinator should have:

- Bachelor's degree in a science-related field (required); master's degree (preferred).
- Prior teaching experience (required).
- Experience with original research (preferred).



## HOW TO APPLY

Please complete the online application form available at this link: [APPLY NOW](#).